

A hand is pouring water from a clear glass bottle into a clear glass. The glass has the letters "UP" on it. In the foreground, there are white flowers and green foliage. The background is blurred, showing people and a table.

UNION PLACE HOTEL

FUNCTIONS PACKAGE

34 Railway Crescent, Jannali NSW 2226

P: (02) 9528 9025

E: functions@unionplacehotel.com.au

W: unionplacehotel.com.au

THE SPACES



TOP FORECOURT

Capacity: 35 people | Hire Fee: \$500 (up to 5 hours)
Minimum Spend: \$2.5k



TOP FORECOURT & INTERNAL BOOTH AREA

Capacity: 50 people | Hire Fee: \$500 (up to 5 hours)
Minimum Spend: \$3k

CANAPES

STARTERS

CHEESE PLATTER

Seasonal grapes, dried fruits & nuts, lavosh, quince paste, assorted cheeses

Approx.
6pax

\$80

ANTIPASTO PLATTER

Cured meats, chicken liver parfait, marinated olives, house-made dip, pickled cucumber, brie, ciabatta.

Approx.
6pax

\$90

PORK, VEAL & PARMESAN POLPETTE

Napolitano sauce, basil cress

25
Serves

\$80

MINI PORK BELLY BITES

Spiced pumpkin puree, balsamic raisins

50
Pieces

\$90



CANAPES

MINI PIZZA

NAPOLITANO Tomato base, fresh mozzarella, black olives, basil	20 Pieces	\$60
PRAWN Tomato base, fresh mozzarella, garlic prawns, red onion, capsicum	20 Pieces	\$60
PROSCIUTTO Garlic & herb oil base, mozzarella, parmesan, rocket	20 Pieces	\$60

SUBSTANTIAL

SEASONAL SALAD Butter beans, currants, toasted almonds, peas, watermelon radish, seasonal leaves, goats cheese, lemon vinaigrette	20 Serves	\$100
POTATO GNOCCHI Roasted Pumpkin, burnt sage butter, pine nuts, wilted rocket, goats cheese	20 Serves	\$100
SALT & PEPPER CALAMARI Chilli, garlic, parsley, lime aioli	20 Serves	\$100
POACHED CHICKEN SANDWICH Preserved lemon, walnut, basil mayonnaise, rocket	20 Pieces	\$80
MINI LEMON PEPPER CHICKEN SKEWERS Garlic & mint yoghurt	20 Pieces	\$80
GARLIC PRAWN SKEWERS Coriander, chilli, mint	20 Pieces	\$100
GRILLED LAMB SKEWERS Cumin, fennel tops, minted labneh	20 Pieces	\$80
BEEF SLIDERS 12hr smoked Angus brisket, caramelised onion, blue cheese mayonnaise	20 Pieces	\$100
CRUMBED EGGPLANT SLIDERS House-made relish, rocket, dill yoghurt	20 Pieces	\$100
PORK & FENNEL SAUSAGE ROLLS House-made tomato chutney	20 Pieces	\$80
SEASONAL FRUIT PLATTER Assorted seasonal fresh fruits	20 Serves	\$80

*Vegan options can be catered for on request

CANAPES



DRINKS

CONSUMPTION BAR TAB

Any combination of beer, wine or spirits can be offered on a consumption-based tab. Designated wristbands are supplied to all guests. Minimum spends apply.

CASH BAR

Pay-as-you-go may be available outside of peak periods.
Ask the Functions Coordinator for more information.

AVAILABLE EXTRAS

Additional Staff Member - \$35 per hour (minimum of 3 hours)



OTHER OFFERINGS

SIMPLE PARTY PACKAGE

AVAILABLE FOR

Bistro bookings of 12-20 people

FOOD

\$35 per head shared banquet menu, including a selection of pizzas and pastas

DRINKS

No bar minimum spend

This package must be pre-ordered at least 72 hours prior to your booking date. Credit card details must be taken to secure the booking and package.



BOTTOMLESS BELLINIS

AVAILABLE FOR

Bookings on Fridays, Saturday & Sundays from 12pm-2pm.
\$65pp available for 4-8 people.

FOOD

Antipasto Platter - Cured meats, chicken liver parfait, marinated olives, house-made dip, pickled cucumber, brie, ciabatta.

DRINKS

Guest to pick 4 bellini flavours from our bellini menu, served bottomless.

Book via our email info@unionplacehotel.com.au or call us on 9528 9025
(This package must be pre-booked at least 72 hours prior to your booking date)



TERMS & CONDITIONS

HIRE FEES AND MINIMUM SPENDS

These costs vary and will be discussed with you by the Functions Coordinator. Prices may change depending on high and low seasons, food requirements and final numbers. Please note a 15% surcharge applies to functions occurring on public holidays.

PRICES

The cost of beverages and food items are subject to change.

BOOKINGS, CONFIRMATION AND FINAL PAYMENT

Bookings will be considered tentative and held for a maximum of 7 days until the booking form is completed, signed and returned in person or by email. A deposit of \$200 and credit card details must also be provided to secure the booking. This credit card may be charged if any costs remain unpaid after the conclusion of the event. Union Place Hotel will accept cash, credit card or EFTPOS payments in advance or on the day of the event. All payments on food will need to be paid 14 days prior to the function. Please note all payments made by credit or debit card will incur a payment processing fee of 1.2% for EFTPOS, Mastercard and VISA and 1.5% for AMEX and Diners Club.

FOOD SELECTIONS AND FINAL NUMBERS

Functions held in the function spaces are to be a minimum of 20 people. Food selections and final numbers are to be confirmed no later than 14 days prior to the event. No food is to leave the premise at the close of the function. No outside catering is allowed at Union Place Hotel. All food must be provided by the hotel with the exception of one birthday cake, which we will store and take care of, however we do not accept responsibility of any damage that may occur. Cakeage – a cake knife, serviettes and side plates are provided free of charge. A cakeage fee of \$2 per head occurs if you'd like your cake cut and served.

DECORATIONS

Decorations and theming are at the Function Coordinators discretion. When decorating, no hooks, screws or tape are to be used anywhere on the premises. We do not allow glitter or small tinsel pieces. Please note any decorations left at the end of the function will be disposed of unless otherwise stated in writing prior to the event. Decorations can be supplied by the hotel which may incur an additional charge.

DRESS REGULATIONS

Guests must comply with Union Place Hotel's dress regulations. Minimum requirements are smart casual wear.

18TH BIRTHDAY PARTIES

Union Place Hotel does not accept bookings for 18th birthday parties.

21ST BIRTHDAY PARTIES

Union Place Hotel will accept 21st birthday parties, which require one security guard for the duration of the function at a flat rate of \$250. Yard glasses, or large glasses of another kind, are not permitted.

MINORS

Minors are only permitted in certain areas of the hotel until 10pm. They must be accompanied by and in the immediate presence of a responsible parent or guardian at all times. This may include parents or a legal guardian. Any guest found supplying alcohol to a minor will be referred to the police and asked to leave the premises.

TERMS & CONDITIONS

CANCELLATIONS

Cancellations that are made 4 weeks in advance will receive a full refund. Cancellations made less than 4 weeks prior will forfeit the \$200 deposit and receive a refund on all other payments made. Cancellations made less than 14 days prior will be charged 50% of the total minimum spend required. If the customers do not present themselves on the date of the function without prior notification of cancellation, 100% of the total minimum spend required will be charged to the credit card on file. Cancellations must be made with the Functions Coordinator and are only valid upon reply. Please note special consideration in cancellations will be reviewed by the Hotel Licensee.

LENGTH OF ALL FUNCTIONS

All functions at Union Place Hotel are for up to 5 hours and will be determined in conjunction with the hotel's trading hours. Any extension of these hours will incur an additional hire feed and staff charge. All functions are to close by 10pm unless otherwise authorised by the Hotel Licensee. Day functions: 12pm-5pm. Night functions: 5pm-10pm.

STAFFING

Function hire includes base levels of staff. Additional staff can be provided at the cost of \$35 per hour.

SECURITY GUARDS

Security guards will be required for some functions at a flat rate of \$250.

CLAUSE

When booking a function, it is the hosts responsibility to give accurate details in relation to the type of function and its guests. If a customer falsifies information or a function is booked on false pretenses, Union Place Hotel reserves the right to cancel that function without notice and at the expense of the customer.

RESPONSIBLE SERVICE OF ALCOHOL

Union Place Hotel is committed to the Responsible Service of Alcohol. Union Place Hotel and its Licensee assume responsibility for all persons in the venue and reserves the right to refuse entry, refuse service or remove a person that management feels is in anyway behaving contrary to what is deemed acceptable to the appropriate Government bodies or house policy. If a person is asked to leave the premises and refuses to do so, management is required by law to notify the police immediately. Any person involved in criminal activity such as violence, sale or use of prohibited drugs or in possession of a weapon will be turned over to the police immediately without hesitation. No compensation will be offered to any member of the function or its host if a member of the function is refused entry, refused service or removed from the premises.

BOOKING FORM

Name of Function _____

Date of Function _____

Contact Details

Contact Name _____

Address _____

Contact Number _____

Email Address _____

Date Of Birth _____

Function Details

Function Type _____

Function Area _____

Start and Finish Times _____

Number of Guests _____

Menu Chosen _____

Preferred Food Service Time _____

Entertainment/Music _____

AV Equipment _____

Bar Tab _____

Credit Card Details

Cardholder _____

Card Type _____

Card Number _____

Expiry _____

CVV _____

Card Signature _____

This credit card is used to secure your function booking, and as security should any damage occur during your function. You will be notified prior to any charges being processed.

Terms and Conditions

I have read and understood the terms and conditions stated above and understand that it is a legally binding contract and that the venue reserves the right to refuse entry without exception. I understand the responsibility the venue and I have in relation to enforcing the responsible service of alcohol and understand that I will not be compensated for any financial loss due to the behaviour of my guests.

Signed _____

Dated _____

OFFICE USE ONLY



ROOM
HIRE



FOOD
MINIMUM



BAR
MINIMUM



EXTRA
STAFF



SECURITY



AV
HIRE



EXTRAS



DEPOSIT



MANAGER

SIMPLE PARTY PACKAGE

Available for bistro bookings of 12-20 people.

This package must be pre-ordered at least 72 hours prior to your booking date.
Credit card details must be taken to secure the booking and package.

\$35 PER HEAD BANQUET MENU

TO START

HOUSE MADE GARLIC FOCACCIA

PARMESAN CRUMBED ARTICHOKE

Roasted garlic aioli

MAINS

RIGATONI

Zucchini cream, lemon, ricotta, basil, toasted hazelnut crumb

FETTUCCINE BOSCAIOLA

Bacon, mushroom, garlic cream

MARGHERITA PIZZA

Tomato base, fresh mozzarella, basil

SUPREME PIZZA

Tomato base, fresh mozzarella, capsicum, red onion, mushroom, ham, pepperoni

SIDES

CHIPS

Aioli

PEAR & ROCKET SALAD

Shaved parmesan, balsamic, extra virgin olive oil

UNION PLACE HOTEL

CELEBRATION OF LIFE PACKAGE

Available upon request. This package must be pre-ordered at least 72 hours prior to your booking date. Credit card details must be taken to secure the booking and package.

FOOD OPTIONS

CUCUMBER SANDWICHES

Pickled cucumber, cream cheese, dill

POACHED CHICKEN SANDWICH

Preserved lemon, walnut & basil mayonnaise

PORK & FENNEL SAUSAGE ROLLS

Tomato chutney

CHEESE PLATTER

*Assorted Australia cheeses, grapes, quince paste,
assorted crackers, crispy bread*

ANTIPASTO PLATTER

*Cured meats, marinated olives, charred vegetables,
tzatziki, house-made focaccia*

SEASONAL FRUIT PLATTER

Assorted seasonal fresh fruits

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